



# AMERICAN SOCIETY OF SAFETY PROFESSIONALS

## Gold Coast Chapter

### July 2024 Executive Meeting AGENDA

**Date and time:** Friday, August 2, 2024 at 1:00 PM

**Attendees:** Karen Meyer, Don Isaacs, Diann Morshead, Charlen Wade

**Location:** Teams Meeting

#### Old Business:

- Review Goldcoast Chapter website

#### New Business:

- COMT due – Charlen to review and send to the group for final review.
- Follow up Executive Meeting before the end of September to go over the rest of the year plan.
- Password update for officer specific emails – Charlen Wade provided this via the chat function.
- Charlen Wade now has access to the bank accounts. Wells Fargo also corrected the Employee Identification Number for the account.
- Christine Laurie says that she will do any position we have available. Karen suggested having her get to know what the Treasurer did. Diann suggested maintaining the website.

#### Next Meetings:

- September 2024 - Drive Shack – Food and Golfing and how many to anticipate people to be there. Plan to have it 3 PM to 6 PM.
- Next Executive meeting during the week of September 9<sup>th</sup>.

#### Meeting

Adjournment